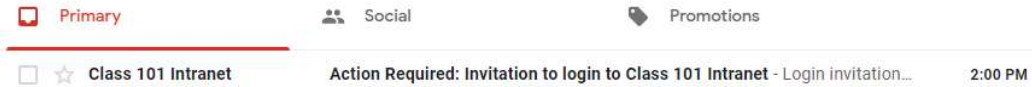
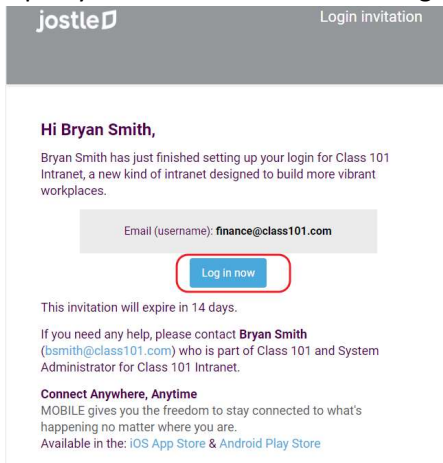


Protocol for Accessing Jostle

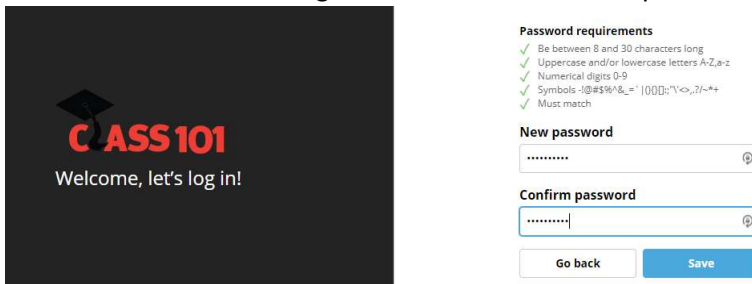
1. You will receive an email with an invitation to login to the Class 101 Intranet



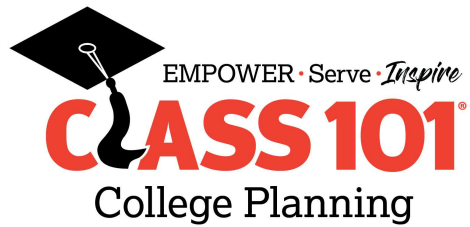
2. Open your email and select the 'Log in now' button.



3. You will be taken to the login screen. Chose a secure password. Select Save



4. Select whether to use Multi-Factor Authentication (MFA). For now, choose not to use MFA.



5. Choose to accept the terms of use:



By using this platform, you agree to the [Terms of Use](#), [Privacy Policy](#) and [Cookie Policy](#).

ACCEPT

[Close and return to login](#)

6. The first screen you see will offer a link to instructions on Jostle. Select that if you like, but you can also select 'Don't show me this again' or Close to continue.
7. Once complete, you will be taken to the Class 101 Intranet dashboard.
8. You will next receive an email invitation with instructions to download the Mobile APP.
9. For next steps once you are in the Intranet platform, refer to the 'Class 101 Protocol for Changing Jostle Headshot.'